



## TERMS & CONDITIONS

We are providing you our Terms and Conditions for transparency and guidance. Kindly read through before registering in our Grand Food Tasting events and booking us.

### Free Grand Food Tasting

To be eligible:

1. You should be first time to avail our Free Food Taste
2. Please show us proof of your venue reservation/ Church/ Civil Wedding Date
3. Should in case #2 is not yet obtained, we will ask for Food Tasting Fee that will be deducted on the total contract price upon booking us.

Free food tasting for 2 persons only. You can bring guests with maximum of 4 with fee. A food tasting fee will be charged for walk-ins, 2nd Timers and excess guest.

### Food Tasting Fees:

Early Registration: P150.00/head                      Walk-ins: P300.00/head

Booked clients will have another food tasting with their chosen menu

**Special Food Tasting** P5,000.00- 2 sets of 250g ea of 4 Meat Dishes, 100g ea of 2 Pasta, 250g ea of Vegetables, 500ML ea of 2 Desserts, 2 Bottles of Beverage

## PAYMENT TERMS

1. CONFIRMATION Payment of P10,000 for Catering OR 20% of Catering & Venue & All-in Package's total contract price will be given upon Confirmation of the event this will be deducted to the contract price. A CONFIRMATION PAYMENT IS USE to reserve the date and will cover initial preparatory acts for the event of the client, and is payable within one week after contract signing. CONFIRMATION PAYMENT is non-refundable, non-transferrable, non-consumable.

a. DOWNPAYMENT of Fifty Percent 50% of the remaining balance is due 60 days before the function for Catering only, for Package w/ Venue it will be due 30 days after the confirmation. 50% of the Remaining Balance is also due once the Initial Meeting with the Suppliers or Pre-nups/debut photoshoots started. Full Payment is due 20 days before the event. Full payment is due for advance availment of Honeymoon / Staycation Freebies. For Rush BOOKINGS: Full Payment is due upon acceptance. CASH/CHECK payments can be deposited to the ff. BANK Account:

### Acknowledgement Receipt:

BPI Bank Taytay: SA 9869-02-84-33- Sophia Agatha Claravall Bungay

GCASH 0917-800-39-05 Sophia Agatha B

BDO Bank: SA 0040-6017-2505- Noelnito D. Bungay Jr.

### Official Receipt + 12% VAT of the Total Contract Price

Corporate Account: SAC-B DELICATESSEN CORPORATION BPI CA# 9861-0004-59

If there is TAX EXEMPTION the amount of check/cash payment should be declared with BIR Form 2307 before issuance of Official Receipt.

### Credit Card: Visa and Mastercard + 16% of the Total Contract Price

b. Third Party, if the package was availed thru a Coordinator or Venue, this is referred as the Third Party, the terms and conditions in this contract will be followed. The payment that is due in this contract will be paid to The Caterer. In case the Third Party failed to pay SAC-B Delicatessen Corp. within 7 days or agreed period of time after the completion of its service, SAC-B has the right to collect unpaid payments to the client.

c. After the confirmation, Client agrees that there will only be two (2) payment schedules, the Client hereby acknowledge the right of The Caterer to cancel the Function and Forfeit Payment made by the Client in case of failure of the Client to pay the balance of the Contract Price seven (7) days before the event, the Caterer shall be relieved of any and all further obligations to the Client.



## CANCELLATIONS

### 1. Cancellation of Booking

In the event that the client cancels or postpones the reserved date, the Client agrees that he/ she should send a formal letter of request to cancel or reschedule the function thru [info@sabcateringservice.com](mailto:info@sabcateringservice.com), the Caterer shall retain the confirmation payment, and portion of the down payment and/or full payment made to cover expenditures and loss of opportunity to sell services on the reserved date. The amount to be forfeited is according to the number of days remaining before the event date:

- a. Cancellation of event with no rescheduling: 25% of the down-payment made.
- b. Cancellation of event with no rescheduling if less than 20 days before the event: 50% of the downpayment
- c. All Rescheduling will have a surcharge of +3% of the Total Contract Price, if the date is outside 1 year period +5%, and Rescheduling with less than 30 days advance notification: 10% of the down-payment made
- d. No Cancellation of contract once the client availed the HONEYMOON Freebies in advance.

2. FUNCTION DATE that is affected with "NO MASS GATHERING", the event can be moved to an agreed date or package can be adjusted to a new requirement but not lower than 30% of the Catering package price. Guidelines that are imposed by the Government will be observed. Should the client decide to cancel with no rescheduling Sac B retains confirmation payment and 50% of the down-payment made, there is no cancellation of contract once the client availed the HONEYMOON Freebies in advance.

### 3. FORCE MAJEURE

Should FORCE MAJEURE occur where in the EVENT itself is directly affected and the holding of the event cannot be done or to culminate without causing harm to the participants such as MAJOR/DESTRUCTIVE NATURAL CALAMITIES, Earthquakes, Floods, Super Typhoons, OR man-made such as coup d'etat, strikes, black-outs, lockdown, major accidents, bomb scare or alike, the CLIENT Agrees on the following

- a. DURING the FUNCTION itself, the service is considered completed.
- b. 10-1 HOUR before the RECEPTION TIME client will get all the cooked food and beverages prepared and the function is considered completed.
- c. 23-11 HOURS before the RECEPTION TIME client will get 10% of the total payment made, all the cooked food and beverages prepared and the function is considered completed.
- d. 24 HOURS before the RECEPTION TIME, the event can be RESCHEDULED -All perishable goods such as Wedding Cake, Fruits, Flowers or any items that are needed fresh for the Function are considered sold. The Caterer will assess all expenditures during the preparation and will give the Client a new computation for the new date. For event with no reschedule-50% of the contract price shall be forfeited.
- e. PRICING AFTER THE RESCHEDULING OF BOOKING-The Client agrees that The Caterer does not guarantee the same contract price, promo, discounts or freebies. The contract price shall be fairly adjusted based on the prevailing market value of items or the current price of supplier's service.

#### f. Uncontrollable Circumstances

The CATERER is hereby relieved of any and all liabilities or any form of damages, delays caused by heavy traffic, road accidents, Checkpoint delays, accidental fire at the venue, uncooperative venue management/village administrators, or any uncontrollable events and/or circumstances, which may effect normal catering operations of the Caterer.

## PLANNING & DETAILING

MODIFICATIONS: As protection for both parties: All minor modifications made after this contract should be consented by both parties and it will take effect once it has been text messaged to 0917-800-39-05, or emailed to [info@sabcateringservice.com](mailto:info@sabcateringservice.com), or messaged in the GC or be in written form together with the Caterer's consent. Should there will be an additional payment for the modification it should be settled before the event date. Modifications made verbally are not valid.

### 1. Ocular Visit

Ocular Visit or site inspection of the venue is to be scheduled, The Client should approve the layout and no revision of the approved layout will be allowed during the actual day to avoid delay, only minor modification can be allowed if needed due to restrictions by the venue, power and water source.



## 2. SET-UP, INGRESS AND EGRESS

The Client should provide The Caterer copy of the permits for Ingress and Egress. It is the responsibility of the Client to notify the Caterer the unloading and loading area of his/her venue.

- a. If the unloading of the materials requires the use of staircase or 50 meters distance from the set-up area there will be an extra charge of P200.00/waiter/ floor or 50 meters distance: Sample computation 100pax 3rd floor: 7 Waiters x400= 2800
- b. Miscellaneous Charges such as Venue Bonds and other extra charges are to the account of the CLIENT who rented the venue.
- c. Client should be prepared to rent tents if the reception is outdoor. Tent Size should be suitable to protect the participants and materials against rain and foreign objects. Outdoor Events requires a 10% Cash bond based on the package availed. The Cash bond is use to cover extra labor in cleaning, and damages of electricals, metals, panels, artificial flowers and alike brought by the rain. The caterer has the right to refuse set-up if the outdoor event is DAMP and MUDDY, client should provide new venue for the event. Cash bond will be returned if it did not rain, right after the event via bank transfer/gcash. Furthermore, if the Client opt to transfer the finished set-up to another area there will be a re-set-up charge of 10% from the total contract price + stair charge + trucking assistance. Reset-up will entail 3 hours set-up time. The transfer is limited to areas that are beside each other and does not require trucking assistance. The reset-up fee should be paid before the start of reset-up via bank transfer/gcash.
- d. The Caterer requires at least 4-5 hours set up time at the venue, Set-up time does not include hauling of materials with the use of stairs or distant unloading/loading areas.
- e. In a same venue but different places, should The Client request of transferring chairs from the ceremony to reception there will be P15.00/chair fee and 30min-1hr transfer time. Rate is subject to change depending on the distance of the venues.

FOR Egress TO AVOID accidents of staff and damage of materials/ property because of haste, Sac B requires at least 2 hours of pack up time of their materials and own garbage.

- f. SAC B practices own garbage disposal and clean-up of its designated area. The Client understands and agrees that the Caterer is not responsible in the general cleaning of the venue before and after the event such as cleaning of other supplier's garbage and designated areas
- g. The Caterer will provide the materials stated on the package and the Client agrees that the use of materials is during the agreed time duration and all materials used during the function are property of the Caterer.

**3. UNDISCLOSED NUMBER OF PAX** In the event that the Client have rented tables and chairs from outside supplier and brought their own food to accommodate Undisclosed Number of Pax and the Client requests the Caterer to set-up and serve the extra guests the Caterer will charge P200/extra head service fee, payment will be given upon request and not after the event BEFORE SET UP. The Caterer shall be under no obligation to provide additional set-up or food and beverage for extra guests. There will be no price deduction if the attendees did not meet the total number of heads booked.

## FOOD & SERVICE

### 1. FOOD WARRANTY

- a. Sac B assures that it have properly prepared all food with strict sanitary compliance, proper temperatures and holding conditions. Once food spoilage occurs, SAC B. and its staff reserve the right not to serve food that may cause health risk to the participants and the Client agrees that the food that was not served will only be deducted from the catering package.
- b. WARRANTY IS VOID IF FOOD IS SERVED 2 HOURS BEHIND FROM THE AGREED SERVING TIME.
- c. FOOD WARRANTY DOES NOT WARRANT FOOD/BEVERAGE BROUGHT BY THE CLIENT. FURTHERMORE, The Caterer's FOOD WARRANTY BECOMES VOID and shall automatically be relieved from any and all liabilities that may be brought about by the Client/ and/or their guests due to food poisoning and / or food spoilage.
- d. The CATERER reserves the right to refuse TO SERVE FOOD NOT PREPARED BY them IF THEY FIND IT UNSAFE TO BE CONSUMED.
- e. Take-outs or "Pabalot" is STRICTLY PROHIBITED. The caterer will only provide 1-1000ml Microwaveable Container per food entrée. UNCONSUMED food after the party shall be under THE CLIENT's discretion or their representative.



f. Sac-B is agreeable with Buffet Watcher from the Client, 1/ buffet table will be in-charge.  
g. The caterer is no longer liable of any food shortages that will happen if the guests exceeded with the agreed number of pax. The package is a controlled buffet with standard portioning and is based in the number of heads booked and it is not an eat-all-you-can buffet.

h. The 10% food buffer is only allotted for buffet repeaters and not for extra guests. Sac B will charge P200.00/head for extra adults and kids served.

i. Sac B reserves the right to substitute items that becomes unavailable in the market or that exceeds reasonable market costs. Caterer will notify client for adjustments.

2.SUPPLIER'S MEALS: HMU, EMCEE, COORD,S&L, VENUE,PHOTOVID, ENTERTAINERS, MOBILE BAR, BRIDALCAR ETC. STYLIST

The client should provide food for their respective service vendors, DECENT meals during the duration of their services should be properly allocated. Our waiters, buffet attendants and drivers have their own employee's meal before and after the event.

## MISCELLANEOUS

### 1.Event Service Suppliers

In cases where the client have availed a supplier thru Sac B, and if conflicts shall arise between the client and the event service supplier, THE Event Service Supplier will be responsible with their execution and in taking actions on the completion of their services to the client. Problems that may arise will be between the supplier and the client, Sac B. Catering Service is free from any liability, lawsuit or accountability should conflict arise.

2. CORKAGE FEE is applicable especially if the Client requires extra services:

LECHON CHOPPING SERVICE: Lechon Chopping Service is P1000.00 for the first lechon and succeeding is P600.00. We will provide chopping materials, table, chafing dish.

1000= Table P300, Chopping P300, Chafing Dish P150, Materials P100, Disposal P150

+Extra saucer 5.00

PLANS TO BRING FOOD: Chafing Dish Rental is P200.00 w/ Firewax. Food should be ready to serve. Additional P500.00/table if there is a need to set-up one. We have no grazing table platters for rent.

PLANS TO BRING Liquor: Self Service no extra charge +

Liquor Disposal: P400.00 30kg Ice P500.00

Extra Glass: P5.00ea w/ Service P200.00/Waiter w/ Max QTY of Liquor

3. INCIDENTALS -Gate pass charges/Toll Fee, Parking Fees, and other incidentals will be billed after the party. Any permit/s or license/s, venue corkage that may be required to hold the function will be the responsibility of the customer.

4. CATERING EQUIPMENTS- Sac B. will bring complete and EXACT catering equipment based on the number of heads booked. Client can have a representative to check the materials brought if it is complete. Breakage/Losses due to negligence of the Contracting party/ Client's guest shall be charged based on the value of the replacement of the material. \*We discourage tapping of the Goblets since this is where most breakage happens.

5. Overtime Service -Service is for number of hours given only, Sac B. reserves the right to charge an extra amount per hour spent: P100.00/hour each Waiter/Staff

6.Client's Request of Leaving Behind Materials

Should in case the agreed number of hours ended and the client requests to leave some materials behind due to its continued usage, there will be charges to cover incurring expenses of The Caterer for waiting or next day pick-up.

Rates are as follows: Waiting till the end of use P200.00/hr

Next Day Pick-up P1000.00 + Security deposit. For far areas, there will be additional transportation charge. Hauling Fee P500/staff if the items requested are in bulk. Security deposit will be computed based on the total market value of the items left behind. Security deposit will be returned on the pick-update once materials are received complete and free of damage. Should in case there is damage or lost of materials, the security deposit will be use as payment on the amount of damage/ lost materials.

Please take note that the request is still under Sac-B Delicatessen Corporation's consent and will not allow this new agreement to push thru if it will jeopardize the next scheduled event.



Crew Meals:

Rate and inclusions:

Bento Box w/ Disposable Spoon and Fork

Special Rate: P 180.00/meal Packed food of 2 Viand and Steamed Jasmin Rice and 500 ML Bottled Water

Special Rate: P 220.00/meal Packed food of 2 Viand, Vegetable and Steamed Jasmin Rice and 500 ML Bottled Water

KIDS:

7 years old and above are regular rate

Below 7 years old kids rate: P400.00/head + 60 for Tiffany Chairs

Baby and Toddlers: There is no charge, as long as set-up, food and service is not required

Kiddie Meal Rate:

Kiddie Set-up: Table and Kiddie Tiffany Chair

Meal: Bento Meal: Spaghetti, Fried Chicken, Hotdog and Mallows and Orange Juice

Rate is P350.00/kid minimum of 4